The Homeowners Association
AT WESTWOOD LAKES

REQUEST FOR EXTERIOR ADDITION OR ALTERATION- VALID FOR 6 MOS.
($1000 deposit required for All Major Construction Projects)

The deadline for complete applications with all required documentation is the first Monday of each month

OWNER'S NAME:_____ DATE:_____

ADDRESS: _____ PHONE: _____

EMAIL ADDRESS: _____ RESUBMITTAL: YES OR NO (CIRCLE ONE)

LOT _____ BLOCK#_____ VILLAGE NAME:_____

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DESCRIPTION OF REQUEST(S) (NUMBER IF MORE THAN ONE). INCLUSIVE OF SIZE, MATERIALS TO BE USED, TYPE OF CONSTRUCTION ALTERATION, ETC:

_____

_____

_____

_____

(IF MORE SPACE IS REQUIRED, PLEASE ATTACH TO THIS FORM. THANK YOU)

An application requesting approval for any alteration, which occurs outside the exterior walls of the building **MUST ALSO BE COMPANIED BY THE FOLLOWING AS WELL AS OTHER PERTINENT INFORMATION AS DEEMED NECESSARY:**

1. **Lot survey showing changes proposed with detailed measurements, and photos of the home where changes will be made.**
2. **Elevation and building material description.**
3. **Selected contractor with copies of license and workers compensation/liability insurance**
4. **Proposed start date and completion date. Start date _____ End date _____**

If approval is granted, it is not to be construed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Architectural Control Committee shall have no liability or obligation to determine whether such improvement, alteration and addition comply with any applicable law, rule, regulation, code or ordinance. As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration or addition.

IT IS UNDERSTOOD AND AGREED THAT THE HOMEOWNERS ASSOCIATION AT WESTWOOD LAKES AND RESOURCE PROPERTY MANAGEMENT, ET AL, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS' ASSIGNS ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

For information contact Resource Property Management., Telephone 727-796-5900 or visit the Westwood Lakes website at www.westwoodlakes.org

OWNERS SIGNATURE: _____ DATE _____

Major Construction	☐ YES ☐ NO	Deposit Received – Check # _____	Deposit Refunded – Date _____

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ACTION TAKEN BY THE ARCHITECTURAL CONTROL COMMITTEE

☐ APPROVED: _____ ☐ PERMIT #: _____ ☐ DENIED: _____

BOARD OF DIRECTORS SIGNATURE: _____ DATE: _____

COMMENT/CONDITIONS: _____

_____

FORWARD THIS FORM TO: Westwood Lakes Architectural Control Committee
c/o Resource Property Management, 28100 US Hwy 19 N., Ste 200, Clearwater, FL 33761
Email: awhite@ResourcePropertyMgmt.com